



1. Statement of environmental policy

1.1 Carbonless-Online Ltd recognises that as a consultancy and BEMS company, we have and impact on the environment, particularly in terms of carbon footprint. This is a result of the services we provide to clients and the actions of those providing products and services to us.

1.2 Carbonless-Online Ltd recognises that it can use its influence as a purchaser of supplies and commissioner of work to raise awareness throughout the supply chain while continuing to market our own environmental credentials to our customers.

2. Policy

2.1 Carbonless-Online Ltd is committed to protecting and enhancing the environment. Particular focus is given to carbon footprint in this respect. We do this by acting in a responsible manner to recycle and reduce waste, while making sure all our procedures and activities are considered from an environmental perspective before being carried out actively identifying issue that directly have an impact on the environment.

2.2 Carbonless-Online Ltd will not knowingly violate any requirement imposed by the HSE, Carbon Trust, IEMA, our clients or environmental legislation that has a direct impact on the environment.

2.3 Carbonless-Online Ltd will implement systems to ensure legislative compliance and industry best practices while taking official guidance other regulatory and stakeholder bodies.

2.4 Carbonless-Online Ltd and it's directors will allocate sufficient resources and will endeavour to reduce environmental impacts at every stage of our business where practical to do so.

2.5 The Directors of Carbonless-Online Ltd will establish environmental objectives and targets that coincide with this policy.

2.6 The directors of Carbonless-Online Ltd will continue to amend and improve our environmental management system.

3. Overriding principles

3.1 Ensuring all environmental legislation is complied with.

3.1 Take responsibility for ensuring that all management and staff fulfil our statutory environmental responsibilities.

3.2 Reduce consumption of natural resources in building, and consultancy projects.

3.3 Avoid waste, encouraging natural conservation, while recycling.

3.4 reduce, and where possible, eradicate pollution in all activities while encouraging staff, customers, and those within the supply chain to do the same.

4. Office Policy

4.1 Carbonless-Online Ltd employees telecommute from home, when appropriate; to reduce their consumption should schedule virtual meetings with suppliers to minimize travel.

4.2 Carbonless-Online Ltd head office is located near the main commuter lines into Glasgow so employees can make use of public transport.

4.3 Carbonless-Online Ltd provides bicycle racks and indoor storage to encourage employees to ride to work.

4.4 Employees walk to work, if possible. We also have an office recycling program.

4.5 Carbonless-Online Ltd can provide electronic versions of owner manuals and guides.


4.6 Carbonless-Online Ltd use double-sided printing for internal documents and use recycled certified paper in our printers.

4.7 We can use day lighting in the office whenever possible.

4.8 The windows in our office open, providing natural ventilation.

4.9 Carbonless Ltd aim to get involved in green initiatives in our communities and provide paid time for our employees to do the and we can produce an accountability statement at the end of operations with our customers clearly stating our actions and results.

SIGNED by



Harris Bokhari
Director for and on behalf of **Carbonless**